

## How to build a new class in Pearson



1. Go to the Pearson website: [www.pearsonsuccessnet.com](http://www.pearsonsuccessnet.com)
2. Go to the tab Classes, and click on **Build New Classes**.
3. Where it says: **Class/Group name**, you have to choose one name for both classes. It is recommended that you create just one group name (two classes together), therefore when you assign homework you just have to do it once.
4. You do not need a Period number or a Section ID.
5. Where it says: Select available products, you have to check: **Calle de la Lectura, Reading, Science, Social Studies, and Matemáticas (If applicable)**. All these products must be selected in **Spanish**. Scroll down and click **save**.
6. On the new screen, to the right, you will see the word **roster**. Click on the word **view** below it.
7. Another screen appears with the name of your new group. Go to the box **Select from school roster** and click on it. Make sure your school's name is on this new screen. Look for the word **Grade** to the right, and click on the box with the words **–All grades–**. Select your grade level, and then click on **search**.
8. All the students' names from the grade level in your school are going to appear on a new screen. You have to carefully select **your students** by clicking in the squares by their names. Click on **save**.

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